

Position Title: Computer Operator

Location: Lucknow

Desired Candidate Profile.

Experience: Minimum 0 yrs- 1 yrs

Salary: 1.20- 1.44 (Negotiable) as per candidates

Preference: Male candidate only

Roles & Responsibilities:

- To accurately input financial information into databases, spreadsheets, and other software systems.
- They ensure that data is entered in a timely and precise manner, and may also be involved in verifying the accuracy of financial records and reports.
- Additionally, they may assist in organizing and maintaining financial documents and records.

Skills required:

- Know the fundamentals of Computer
- Good communication skills and basic in English
- 12th pass or Graduate in any stream
- age 18 and above
- Software knowledge