



Job Description - ADS Foundation

Job title:	Tele Counsellor
Location:	Gandhinagar-5, Ahmedabad-3 (Female Only)
Terms:	Full Time + PF + ESIC + GRATUITY
Salary:	Rs 15000/- to Rs 18000/-
Requirements:	<ul style="list-style-type: none">➤ Proven experience in education industry preferable.➤ A keen eye for detail and results-driven approach.➤ Good communication abilities.➤ Quick learner.
About us:	Aspire Disruptive Skill Foundation is a section 8 non-profit organization based out of Ahmadabad focusing on holistic interventions in vocational skill development for tribal and unemployed youth and transforming them into “Day 1 Job ready Professionals” in Manufacturing and Capital Goods, Power and Renewable Energy, Consumer Durables and Electronics, Construction and Plumbing and Hydrocarbon Sectors.
About the role:	Responsible for engaging with prospective students over the phone to provide information about our courses, address their queries, and guide them through the enrollment process. Your role will involve effectively communicating the value proposition of our training programs and assisting individuals in making informed decisions regarding their educational journey.
Responsibilities:	<ul style="list-style-type: none">➤ Engage with prospective students via phone calls to understand their educational needs and goals.➤ Provide detailed information about our training programs, curriculum, schedules, and admission requirements.➤ Address inquiries and concerns raised by prospective students regarding course offerings, fees, and other relevant matters.➤ Guide individuals through the enrollment process, including assisting with application forms, documentation, and fee payments.➤ Collaborate with the admissions team to ensure smooth enrollment procedures and follow-up on leads.➤ Meet or exceed monthly enrollment targets and contribute to the overall success of the institute's recruitment efforts.
Candidate requirements:	<ul style="list-style-type: none">➤ Any Graduate(MSW,MBA & BBA Preferable)➤ Experience : 0-5 Years

Contact us to apply

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