**Summary:**

The Forklift Operator in textile manufacturing is responsible for operating a forklift to move, locate, relocate, stack, and count materials. They play a crucial role in ensuring the smooth flow of raw materials and finished goods within the facility while maintaining a safe and organized workspace.

**Key Responsibilities:**

1. **Material Handling:**
   * Safely load, unload, and transport raw materials, semi-finished goods, and finished textile products using a forklift.
   * Supply production lines with the required materials and remove finished products to designated storage areas.
2. **Inventory Management:**
   * Accurately track materials and goods using inventory systems.
   * Assist in cycle counts and inventory audits to ensure stock accuracy.
3. **Storage and Organization:**
   * Stack goods systematically and maintain efficient space utilization in warehouses.
   * Ensure materials are stored in appropriate conditions to prevent damage or contamination.
4. **Equipment Maintenance:**
   * Perform daily inspections and routine maintenance on the forklift to ensure optimal performance.
   * Report any mechanical issues or damages to the equipment promptly.
5. **Compliance and Safety:**
   * Adhere to safety standards and protocols, including proper handling of hazardous materials if applicable.
   * Participate in training sessions and contribute to a culture of workplace safety.
6. **Coordination and Reporting:**
   * Communicate effectively with warehouse, production, and quality teams to meet operational needs.
   * Prepare and maintain logs or reports related to forklift operations and inventory.

**Qualifications and Skills:**

1. **Education:**
   * High school diploma or equivalent preferred.
   * Forklift certification is required.
2. **Experience:**
   * Proven experience as a forklift operator in a manufacturing or warehouse environment, preferably in textiles.
3. **Technical Skills:**
   * Familiarity with warehouse management systems (WMS) and basic computer skills.
   * Understanding of textile materials and handling requirements is an advantage.
4. **Physical Requirements:**
   * Ability to lift and move heavy loads (up to 25 kg).
   * Comfortable working in environments with varying temperatures.
5. **Personal Attributes:**
   * Strong attention to detail and commitment to safety.
   * Team player with good communication and time-management skills.

**Working Conditions:**

* Operates primarily in a warehouse or factory setting.
* May involve extended periods of standing, lifting, and exposure to loud machinery.